

# 10' Square Event Tent / Setup Instructions

## Owner's Manual

Includes:

Parts List

Assembly Instructions

Disassembly Instructions

Storage Instructions

Care Instructions

Warranty Information

Please read all of the information carefully and contact your distributor or supplier with any issues.

## Parts List

**Important:** Before you begin please count and inspect all pieces.

- 1- Canopy (A)
- 1- Canopy Frame (B)
- 4- Cap Nuts (C)
- 4- Plastic Washers (D)
- 1- Protective Dust Cover (E)



(A)



(B)



(C)



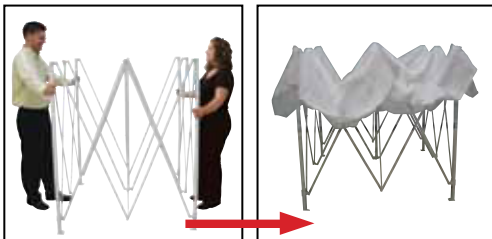
(D)



(E)



## Assembly Instructions



### Step 1

NOTE: Two people are required for set-up. Expand tent frame (B) partially by pulling opposing corner legs away from each other. When the tent frame (B) is partially expanded, unfold the canopy (A) and place it on top of the tent frame (B).



### Step 2

Join the velcro fasteners at each corner where the canopy (A) meets the tent frame (B).



### Step 3

Secure the canopy (A) in place by inserting the bolts into the eyelets located in the center overhang on each side of the canopy (A). Place plastic washer (D) over bolt and screw the cap nut (C) in place.

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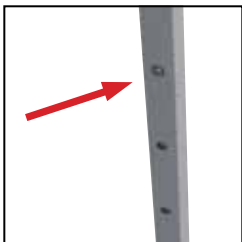
# 10' Square Event Tent / Setup Instructions

## Assembly Instructions (cont.)



### Step 4

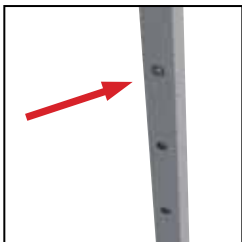
Fully expand the canopy frame (B) by pulling on corner legs of the same side of frame. Snap the center in place by going under the canopy and pushing up on the middle section.



### Step 5

Expand and raise the tent canopy to the desired height by, beginning with the lowest position, pushing in the buttons on the legs of the canopy frame (B) and snapping them securely in place. Continue to raise tent by repeating this step with each leg one position at a time.

## Disassembly Instructions



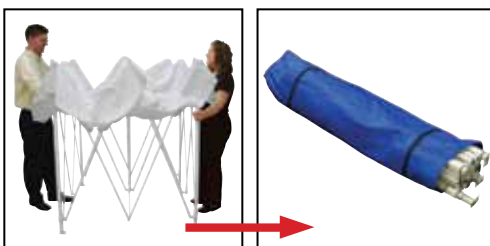
### Step 1

Collapse the legs by pushing the buttons on the tent frame (B) and lowering them until they snap securely in place.



### Step 2

Then lower the canopy by pressing in the buttons in all four corners of the frame (B) and lowering until they snap into place.



### Step 3

Collapse the frame by pushing legs together. You can leave the canopy attached to the frame, for quicker and easier set-up next time. Place frame and canopy inside the Protective Dust Cover (E).

## Storage Instructions

Store in a cool, dry place, preferably in a hard case with wheels (sold separately).

## Care Instructions

Spot clean with a damp cloth. CAUTION: Do not rinse off with a water hose or pressure washer.

## Warranty Information

All products are designed to provide the user with a cost-effective and durable product. Standard warranty is a 'one year parts and labor' warranty which warrants product against defects in material and workmanship. It does not cover damage due to accidents, abuse, or normal wear and tear. Products found to be defective will be replaced or repaired at factory's discretion.